

0 = Not Relevant		1 = Enables Performance of the Responsibility	
BASIC KNOWLEDGE OF:			
G. Department strategy and tactics.	G	11.13	7.66
H. Proper distribution and deployment of resources.	H	7.66	7.63
I. Meet and confer contracts between the City of Houston and Houston Professional Fire Fighters Association (HPPFA). Local 341	I	7.63	6.29
J. Rules promulgated by the Texas Commission on Fire Protection Education and Standards	J	6.29	5.76
K. B.F.L.S.A. Laws	K	5.76	5.70
L. Texas Local Government Codes.	L	5.70	5.33
M. A-6. Texas Task Force Responder Protocols	M	5.33	5.29
RESPONSIBILITIES			
K. Assumes command at emergency Operations incidents (Haz-Mat, cave-ins, aircraft emergencies, extrications, etc.) and direct operations according to one's level or training, until relieved by a superior officer.	K	12.09	
L. Assists with any special projects as assigned by the Senior Captain and District Chief.	L	11.95	
EE. Ensures that the member's Texas Driver's license is current at all times.	EE	11.84	
S. Supervises and participates in Tactical Evaluation and Assignment Planning (TEAP) of buildings, hydrants, and other structures in fire prevention/planning programs.	S	11.54	
Y. Assists in department supervisory and administrative activities.	Y	10.26	
FF. Reports employee changes of address.	FF	9.06	
P. Directs assigned apparatus in fire prevention activities as assigned.	P	8.53	

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				I. City Ordinances		J. Texas Public Information Act		D. Roberts Rule of Order		K. Fire Department fiscal and budgetary matters		E. Fire Department Purchasing and budget procedures		F. Firefighting strategy and tactics		I. Utilization of personnel and equipment resources		D. Problem solving techniques.		B. Supervision techniques and practices.			
				5.18	3.63	3.15	3.11	2.69	17.31	14.42	14.34	14.34	1	1	1	1	1	1	1	1	1		
RESPONSIBILITIES																							
E. Responsible for the safety of HFD members during the performance of assigned duties.				E	21.97																		
A. Supervises the emergency response of their assigned apparatus to ensure safe and timely response to alarms.				A	21.51																		
AA. Maintains proper staffing for all apparatus assigned to their station.				AA	21.00																		
BB. Reports staffing level to the appropriate superior officer in a timely manner.				BB	19.88																		
U. Maintains a high level of preparedness through knowledge and skills to deal with all possible types of emergencies.				U	18.99																		
D. Provides first-line supervision of probationary fire fighters, fire fighters, and engineer/operators involved in the mitigation of emergencies.				D	18.94																		

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RESPONSIBILITIES		Criticalities		BASIC KNOWLEDGE OF						E. Firefighting strategy and tactics.				D. Problem solving techniques.		B. Supervision techniques and practices.	
I. Coordinates activities with other responding crews so that teamwork is accomplished and the emergency is brought under control with minimal effort and resources and in the safest way possible.	I		14.58							1				1		1	
Z. Assists in training new employees.	Z		14.54							1				1		1	
N. Conducts overhaul operations to ensure complete extinguishment of fire, make a final search for victims, and save any property that can be saved.	N		14.22							1				1		1	
J. Secures hazardous areas to provide safety for citizens and emergency personnel.	J		13.95							1				1		1	
T. Directs and supervises general maintenance work in the upkeep of apparatus, facilities, equipment; and grounds around station; supervise minor repairs; washing and drying hose; washing, cleaning, waxing, maintaining and testing apparatus and equipment.	T		13.80							0.4				0.8		0.8	
W. Maintains inventories of all station, apparatus, and equipment.	W		13.59							0.2				0.6		0.6	

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				1. City Ordinances				5.18							
				2. Texas Public Information Act				3.63							
				3. Robert's Rule of Order				3.15							
				4. Fire Department, local and property matters				3.11							
				5. City of Houston Purchasing and Budget procedures				2.69							
				E. Firefighting strategy and tactics.				17.31				0.6			
				F. Utilization of personnel and equipment/resources				14.42							
				D. Problem solving techniques.				14.34				0.6			
				B. Supervision techniques and practices.				14.34				0.6			
				Q. Presents programs to the community on safety and fire prevention topics.				Q				6.98			
				RESPONSIBILITIES											